

REGISTRATION REQUIREMENTS 2018-2019



All documents must be presented for admission

First Time Entry

- Students entering Kindergarten
- Students entering a Florida public school for the first time

Required Documentation

Proof of Residence (MUST have TWO.) *

- _____ Current apartment rent receipt or home lease agreement, mortgage document, or property tax record
- _____ Current utility bill (electric, gas, water), cable, or home phone bill
- _____ Current Florida driver's license, automobile registration, automobile insurance
- _____ Current voter registration document, State of Florida Identification card
- _____ Proof of current government benefits (disability, Medicare, food stamps, Department of Children and Families (DCF) correspondence)
*Each proof must include the name and current address. Post office boxes, private mail box addresses or commercial establishment addresses are not sufficient.

Other Documentation (MUST have ALL.)

- _____ Birth Certificate (If no birth certificate available, please call school for other accepted evidence of birth.)
- _____ Physical (dated and signed by a health professional within one (1) year of enrollment)**
- _____ Current DH680 State of Florida Immunization Form (transcribed by a health professional)**

Social Security Number (Voluntary)

- _____ Social Security number, if available. The district shall request each student enrolling in school provide his or her social security number as required by FL Statute 1008.386. Parent disclosure of their child's social security number is **voluntary**.

Students Previously Enrolled in Any Public or Private School Within the State of Florida

Required Documentation

Proof of Residence (MUST have TWO.) *

- _____ Current apartment rent receipt or home lease agreement, mortgage document, or property tax record
- _____ Current utility bill (electric, gas, water), cable, or home phone bill
- _____ Current Florida driver's license, automobile registration, automobile insurance
- _____ Current voter registration document, State of Florida Identification card
- _____ Proof of current government benefits (disability, Medicare, food stamps, Department of Children and Families (DCF) correspondence)
*Each proof must include the name and current address. Post office boxes, private mail box addresses or commercial establishment addresses are not sufficient.

Other Documentation (MUST have ALL.)

- _____ Birth Certificate (If no birth certificate available, please call school for other accepted evidence of birth.)
- _____ Current DH680 State of Florida Immunization Form (transcribed by a health professional)**

Social Security Number (Voluntary)

- _____ Social Security number, if available. The district shall request each student enrolling in school provide his or her social security number as required by FL Statute 1008.386. Parent disclosure of their child's social security number is **voluntary**.

Physical

- _____ If a student has ever been in a Florida Public or Private school (K-12) at any time throughout his/her school career, a new physical examination is NOT required for entry.

****Polk County Public Schools' policy does NOT grant a 30-day extension to obtain required immunizations or a physical. Immunizations and physicals may be obtained through your medical provider or from the Florida Department of Health in Polk County.**