Private School Students and Parents/Guardians,

As many of you are aware, Dr. Tony Bennett, former Commissioner of Education for the State of Florida, released a memorandum on April 15, 2013 regarding private school student participation in Florida End-of-Course (EOC) Assessments for students who plan to enter public schools at some point in their educational careers. The Polk County School Board will provide this service during the state’s Spring EOC administration window of **May 1 – 20, 2020.**

In order to take advantage of this opportunity, you will need to complete an online registration process, via a secure Google Form, by **March 6, 2020.** This form can be accessed by visiting the District’s Parents’ Testing page, https://polkschoolsfl.com/assessment/, or via the following direct link, https://forms.gle/5PT4CYNFGLEuEP668. Completion of the registration form will serve as intent for testing and provide us with the necessary information to enter the student into the state testing system. Additional information and registration confirmation will be communicated to you via email/phone on or before April 17, 2020. **No late registration is available for these assessments.**

If the student requires an accommodation for testing, the student’s official current Individual Education Plan (IEP), 504 Plan, or English Language Learner (ELL) status must be included with an Accommodations’ Request Form to be completed by the student’s current school (with the school principal or director’s signature). If you need this request form, please email the Assessment, Accountability, and Evaluation office (nicole.ounan@polk-fl.net) by **March 6, 2020.**

Private school students participating in EOC exams will be required to bring photo-identification to verify their identities on the day of testing. Please make arrangements prior to testing to pick up your student from the test site. The math EOC exams involve two testing sessions over two days. These sessions are 90 minutes each, but the student may have up to 3 ½ hours each day. Please note that FLDOE typically allows students to take both sessions in one day for the summer administration only. For the science and history EOC exams, students are required to sit for at least 80 minutes of each assessment and will not be permitted to leave (even if completed and submitted) prior to this time limit. For most students, each EOC takes approximately 3 hours to complete; however, students may have continue testing until the end of the school day in order to complete the assessment.

Students are required to practice using an online test prior to the actual assessment. To access the practice test for Biology, Civics, or US History, please visit http://download.pearsonaccessnext.com/fl/fl-practicetest.html?links=true. For Algebra 1 or Geometry, please complete the appropriate practice test located at http://fsassessments.org/students-and-families/practice-tests/. Students will log in as guests to a guest session. If the student has not practiced prior to taking the EOC test, he/she will be excused from the test site. No official documentation is required to demonstrate proof of requirement completion.

For more information about individual EOC exams, please visit the Florida Department of Education’s End-of-Course Assessments website at http://www.fldoe.org/accountability/assessments/k-12-student-assessment/end-of-course-eoc-assessments/.

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**Spring 2020 Test Registration – Private School Students**

In order for a private school student to participate in the Spring 2020 Session of the Florida End-of-Course Assessments (FSA Algebra 1, FSA Geometry, NGSSS Biology 1, NGSSS Civics, and/or NGSSS U.S. History), the online registration form, https://forms.gle/5PT4CYNFGLEuEP668, must be completed by **March 6, 2020.**

**No registrations will be accepted after March 6, 2020.**

<table>
<thead>
<tr>
<th>FSA Algebra 1</th>
<th>Geometry +</th>
<th>Biology 1</th>
<th>Civics</th>
<th>US History</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Algebra 1 or Equivalent</td>
<td>In Geometry or Equivalent</td>
<td>In Biology 1 or Equivalent</td>
<td>In Civics or Equivalent (Middle School Only)</td>
<td>In US History or Equivalent (High School Only)</td>
</tr>
</tbody>
</table>
## Information Needed To Complete Online Registration Form

1.) Student First Name  
2.) Student Last Name  
3.) Student Middle Initial  
4.) Social Security Number (needed to create a student ID)  
5.) Place of Birth (needed to create a student ID)  
6.) Polk Student ID  
   *(If student was a prior Polk student or will be for the 20-21 school year)*  
7.) Student Date of Birth  
8.) Grade Level for 2019-2020  
9.) Home Zone School  
10.) Gender  
11.) Race  
12.) Hispanic Ethnicity (Y/N)  
13.) IEP/504 (Y/N)  
14.) ELL Status  
15.) School Attended 2019-2020  
16.) Student’s Home Address  
17.) Contact Phone Number  
18.) Contact Email Address  
19.) Parent First Name  
20.) Parent Last Name

Should you have any further questions, please contact:

Heather Himes  
Senior Coordinator of Assessment  
Polk County Public Schools  
heather.himes@polk-fl.net