Teacher to Teacher Connection

~2020-2021 Developer Grant Application ~

**A $600 grant funded by the Polk Education Foundation
and our business partners. Grant recipients receive $400 for classroom materials and a
$200 stipend for additional hours spent on development and publishing.**

Please complete **this entire** electronic application, print/collect original signatures, and scan/save as one PDF document. Rename PDF as firstinitial.lastname.schoolname.T2T (i.e. *j.doe.abcschool.T2T*) Email application as PDF **and** as a Word document to Shannan.Combee@polk-fl.net **AND** submit one hard copy of this application to *Polk Education Foundation, Shannan Combee, PCSB Courier Route E* or mail to *Shannan Combee 1530 Shumate Drive, Bartow, FL 33830*

Electronic deadline **February 28, 2020**
Courier/Mail may arrive the following week.

Who is eligible?

Any public or charter school PreK through 8th grade Teacher (including special area teachers: art, music, PE, guidance, media, ESE, etc.) in Polk or Hardee County that has developed and successfully implemented an innovative program that improved student academic achievement with a focus on literacy, STEM education, or low performing students.

Teachers may submit one application per funding cycle. Team members may not participate on more than one developer grant application per grant cycle.

Teachers may only receive two Developer Grants in a five year period. (Check https://polkschoolsfl.com/pef/ideacatalogs/ to verify)

What is the criterion?

- The program must have been fully implemented for at least one year prior to applying.
- The program must align with district wide curriculum (Florida Standards/Sunshine State Standards depending on content area), District Technology Plan, and/or Code of Conduct.
- Information in your application should indicate how the program increased academic achievement related to one or more of the following focus areas: Literacy, STEM education, or Supporting Low Performing Students.
- The program goals must be well defined.
- The materials list should total as close to $400 as possible.
- The program should be easily adaptable for other schools during the second semester.
- The program should detail the traits that make it both innovative and successful.
- The program **should not duplicate a previously funded Developer Grant**. (Previously funded programs are summarized and available at https://polkschoolsfl.com/pef/ideacatalogs/)

Applicant Information: (Type in text boxes)

Developer/Lead Contact   Developer's E-mail

Additional Contact(s) (other participants in the development of this grant):

**Please note: If awarded, stipend will be divided between all teachers identified as a participant in developing this program.

Principal   Principal's E-mail

School Name   School Address

School Phone   PCSB Courier Route   (if applicable)

Program Requirements:

If awarded, to receive the stipend portion of the grant, applicant(s) agree to:

- Make a visual display of your program and present it at the 2020 Idea Expo.
- Review and provide feedback on adapter applications related to your program.
- Serve as a mentor to teachers adapting your program as needed.
- Attend the grant reception.
- Submit all required paperwork on time.

Submit the following as part of the PDF <u>and</u> hard copy:

☐ A program summary with **a minimum of 3 lesson plans** or activity descriptions including objectives, materials and directions, in the required format (Appendix 1)
 **You <u>must</u> provide all related materials necessary for another school to adapt.
☐ A materials list as close to $400 as possible (Appendix 2)
*****Technology purchased must follow Polk technology purchasing guidelines. (Hardee and charter must follow their technology purchasing guidelines) Check with your network person and/or finance person if you have any questions BEFORE working on your budget.*
☐ Assessment/Rubric(s) (Appendix 3)
☐ Supporting documents may be included as part of the PDF application. (handouts, worksheets, etc.)
☐ A completed (typed) copy of <u>this</u> electronic application
Print/collect original signatures and scan/save all pages as <u>one</u> PDF document. Rename PDF as **firstinitial.lastname.schoolname.T2T** (i.e. *j.doe.abcschool.T2T*) Email both the PDF **AND** Word document of completed application to Shannan.Combee@polk-fl.net .
☐ One hard copy of the complete application with original signatures to
Polk Education Foundation, Shannan Combee, PCSB Courier Route E or Mail to *Shannan Combee 1530 Shumate Drive, Bartow, FL 33830*
         * Please do not staple materials together. Paper clips / Binder clips preferred.

If chosen as a Developer, I/we agree to meet all deadlines, participate in the Idea Expo and other outside functions, and be accountable for all grant funds per Teacher to Teacher guidelines, or I/we will have forfeit/repay the Developer Grant. (Signatures must be hand written. Once application is completed, print/collect signatures, and then scan/save as one PDF document.)

Lead Contact's Signature _____ Date_____

Team Member Signature (If applicable) _____ Date_____

Team Member Signature (If applicable) _____ Date_____

Team Member Signature (If applicable) _____ Date_____

By signing, I am aware of the terms of the Teacher to Teacher Connection and support all of the requirements of this application.

Principal's signature_____ Date_____

Developer Application Program Profile

Please take the time to review previous year's catalogs at https://polkschoolsfl.com/pef/ideacatalogs/ as not to duplicate previously funded programs. Duplicated programs will not be considered for funding again. In addition, your program must allow for adaptations during second semester, as this is the time frame set for adapter grant implementation.

Program Narrative: (Type in text boxes)

1. Program Title: (interesting and descriptive)
2. Focus Area: (Literacy, STEM education, or low performing students in any subject/content area)

3. Content/Subject Area(s) addressed:
4. Student information:

   Participating Grade Level(s):

   Total number of students directly impacted by program:

   Number of low-performing students impacted:

   Total number of students indirectly impacted by program: (other students who benefit from this program but who are not included in data)

5. Describe this program in detail: *Describe your program clearly and precisely. Include instructional objectives, skills taught and the purpose of this program. Why did your school have a need for this program? Elaborate with examples of what students do and learn. **Include at least one detailed example of a classroom activity in narrative.*
6. How long have you used this program?
7. Approximate timeline for implementation:
8. Explain how developing and using this program is **innovative**:
9. Why do you consider this program **successful**?
10. Describe your needs assessment and assessment procedures for showing student growth for this project:
11. Include quantitative student data that documents program success. (Use comparative data from grades or ongoing progress monitoring)
12. Materials and facilities*:* Describe the space requirements and facilities needed. List any equipment needed that is owned by the school.
13. Outside Resources: (Include related activities such as field trips, speakers, and business partners, etc. - if applicable.)
14. (Optional) Identify possible ways a school/teacher could adapt this program:

15. Abstract: (Write a few sentences to "sell" you program. Describe its' best features, innovative aspects and contributions to student achievement. Explain why other teachers would want to adapt it – 60 words or less.)

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Appendix 1: Lesson Plans

Lesson Plan #1

Title:

Subjects Covered:

Grade Level(s):

Objectives: (identifier and description)

Students will…

Standards: (Include both the code and description)

      Florida Standards: (Language Arts/Math)

      Sunshine State Standards: (Other Content areas)

Materials:

Vocabulary:

Directions:

Accommodations:

Evaluation/Assessment:

Lesson Plan #2

Title:

Subjects Covered:

Grade Level(s):

Objectives: (identifier and description)
Students will…

Standards: (Include both the code and description)
      Florida Standards: (Language Arts/Math)

      Sunshine State Standards: (Other Content areas)

Materials:

Vocabulary:

Directions:

Accommodations:

Evaluation/Assessment:

Lesson Plan #3

Title:
Subjects Covered:
Grade Level(s):
Objectives: (identifier and description)
Students will…

Standards: (Include both the code and description)
      Florida Standards: (Language Arts/Math)

      Sunshine State Standards: (Other Content areas)

Materials:

Vocabulary:

Directions:

Accommodations:

Evaluation/Assessment:

Appendix 2: Budget   **Program Budget**

Lead Contact name: School:

Program Title:

*<mark>***Technology purchased must follow Polk technology purchasing guidelines. (Hardee and charter must follow their technology purchasing guidelines) Check with your network person and/or finance person if you have any questions BEFORE working on your budget.</mark>*

Supplier	Item Description	Cost	Quantity	Total Cost
			Subtotal	

	Tax if Applicable	
	Shipping and Handling if Applicable	
(Budget should be as close to $400 as possible)	*Total Program Budget*	

**Like items can be grouped together. (i.e. consumables like cotton balls, swabs, baking soda, etc.)

*****If you need a longer budget, please let me know.

Appendix 3: Rubric/Assessment

<mark>You are required to include a rubric or alternate assessment for this program. **If using a different assessment (pre/post test, unit test, etc.) attach to application or send as separate attachment.**</mark>

Program Rubric

Rubric Resources

Here is a resource site that you can access to become more familiar with Rubrics for the classroom:
http://www.uwstout.edu/soe/profdev/rubrics.shtml#math

Rubric Guidelines

• Maintain a one page rubric
• Use "Arial" font, size 11
• Limit word count to less than 15 per cube

Rubric Title: